

**Joint Cantorial Placement Commission
American Conference of Cantors**

1375 Remington Road, Suite M
Schaumburg, IL 60173-4820
PH: 847-781-7800 FAX: 847-781-7801
placement@accantors.org

2024/5785

**CONGREGATIONAL APPLICATION FOR
HIGH HOLY DAY CANTOR PLACEMENT**

Prior to completing this application, please review the **Placement Procedures of the Joint Cantorial Placement Commission** and other information on the ACC website at www.accantors.org. Please complete this application electronically and return via email (as an attachment) to placement@accantors.org.

I. GENERAL

DATE		
NAME OF CONGREGATION		TOTAL # OF MEMBER UNITS:
CONGREGATION AFFILIATION: URJ, UNITED SYNAGOGUE, OTHER (SPECIFY)		
STREET ADDRESS		
WEBSITE ADDRESS		
TELEPHONE		
CHAIR OF SEARCH COMMITTEE		
ADDRESS		
EMAIL		
TELEPHONE (DAY/EVENING)		
PLEASE EMAIL RESUMES TO:		
PLEASE CC (EMAIL) RESUMES TO:		
PLEASE SEND MUSIC SAMPLES TO:		

IV. RELIGIOUS PRACTICES/SERVICES

HIGH HOLY DAY PRAYER BOOK USED					
ACCOMPANIMENT USED FOR SERVICES (YES/NO)	ORGAN	PIANO	GUITAR	BAND	OTHER
CHOIRS USED (YES/NO)	PROFESSIONAL	VOLUNTEER	YOUTH	NONE	
ROSH HASHANAH IS OBSERVED (YES/NO)	ONE DAY	TWO DAYS			

V. KEY CONSIDERATIONS

<i>THE MOST IMPORTANT THINGS THAT A CANTOR NEEDS TO KNOW ABOUT OUR CONGREGATION ARE:</i>
<i>THE MOST IMPORTANT QUALITIES WE ARE LOOKING FOR IN OUR HIGH HOLIDAY CANTOR ARE:</i>
COMMENTS:

VI. RESPONSIBILITIES

<i>PLEASE LIST THE CANTOR'S PROPOSED RESPONSIBILITIES FOR THE HIGH HOLY DAYS. (NOTE: THIS INFORMATION IS REQUIRED IN ORDER FOR THE APPLICATION TO BE CONSIDERED COMPLETE.</i>

VII. COMPENSATION INFORMATION

WE ASK THAT YOU INDICATE EITHER A SPECIFIC FIGURE OR A SPECIFIC RANGE. THIS INFORMATION IS REQUIRED IN ORDER FOR THE APPLICATION TO BE CONSIDERED COMPLETE.

<p>PLEASE LIST THE SALARY YOUR CONGREGATION IS PRESENTLY OFFERING FOR THE HIGH HOLY DAYS. THIS FIGURE SHOULD BE BASE SALARY, BUT NOT INCLUDE EXPENSES</p>	
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VIII. OTHER INFORMATION

IF THERE IS ANY OTHER INFORMATION ABOUT YOUR CONGREGATION OR THIS POSITION THAT YOU WISH TO SHARE WITH CANDIDATES, PLEASE INCLUDE IT HERE.

Joint Cantorial Placement Commission/American Conference of Cantors
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APPLICATION FOR HIGH HOLIDAY
CANTOR PLACEMENT

ACKNOWLEDGMENTS

In keeping with the highest ideals of Reform Judaism our congregation agrees:

1. To abide by our teaching that each individual is created b'tzelem Elohim, in the image of God, so that we will include in our search all candidates regardless of age, gender, gender identity, sexual orientation, race, color, disability, national origin or marital status. We will comply with all Federal, State and Local laws applicable to the Placement process.
2. To follow the rules, policies and procedures of the "Placement Procedures of the Joint Cantorial Placement Commission."
3. We have read the Placement Procedures of the Joint Cantorial Placement Commission (JCPC) found on the ACC's website (www.accantors.org) and we agree to adhere to all of the placement procedures contained therein.
4. We will send an acknowledgement of the receipt of each resume to the placement office and the candidate. We will let candidates know as soon as possible when we are no longer considering them for the position.
5. We will keep the ACC placement office informed of the status of each candidate. We will notify the office when we conduct candidate interviews, when we commence and conclude negotiations with any candidate

6. We will reimburse all travel and related expenses for each cantor invited for an interview.
7. For URJ congregations: We are a member in good standing of the URJ and are current with our RMAC Contribution.
8. The undersigned affirms that he or she has authority to sign this Application for the Congregation, and, on behalf of the Congregation, represents that the responses and information provided are truthful, complete and accurate, and that no material information has been omitted.

Any modification to the language of this form will be deemed a breach of the Joint Cantorial Placement Commission protocols and procedures. Such a breach will immediately disqualify a congregation from participating in the Placement process.

PLEASE NOTE: ELECTRONIC SIGNATURE WILL BE DEEMED THE EQUIVILANT OF WRITTEN SIGNATURES

On behalf of the Congregation:

SIGNATURE OF PRESIDENT (DATE)

SIGNATURE OF SEARCH CHAIR(S) (DATE)

SIGNATURE OF SENIOR CLERGY (DATE)

SIGNATURE OF EXECUTIVE DIRECTOR/ADMINISTRATOR (DATE)

NAME OF CONGREGATION