

Joint Cantorial Placement Commission/American Conference of Cantors
1375 Remington Road, Suite M,
Schaumburg, IL 60173 (847) 781-7800
phone (847) 781-7801 fax
placement@accantors.org

2019-2020

**CONGREGATIONAL APPLICATION FOR
FULL-TIME OR LIMITED SERVICE CANTOR PLACEMENT**

Note: the application will not be complete without both parts, MS Word Pages 1-8 and PDF Acknowledgments

ACKNOWLEDGMENTS

In keeping with the highest ideals of Reform Judaism our congregation agrees:

1. To abide by our teaching that each individual is created b'tzelem Elohim, in the image of God, so that we will include in our search all candidates regardless of age, gender, gender identity, sexual orientation, race, color, disability, national origin or marital status. We will comply with all Federal, State and Local laws applicable to the Placement process.
2. To follow the rules, policies and procedures of the "Placement Procedures of the Joint Cantorial Placement Commission."
3. To take into consideration the principles of "The Guidelines for Cantorial-Congregational Relationships."
4. To conduct our search solely through the Reform Movement's Joint Cantorial Placement Commission.
5. We have read the Placement Procedures of the Joint Cantorial Placement Commission (JCPC) found on the ACC's website (www.accantors.org) and we agree to adhere to all of the placement procedures contained therein.
6. We are aware that pulpit vacancies may attract applications from individuals without full credentials. Members of the ACC will discuss placement only through the auspices of the JCPC. Any application received directly from a cantor, soloist, songleader or from anyone outside of the JCPC process should be forwarded to the Director of Placement at the ACC office.

7. We will send an acknowledgement of the receipt of each resume to the placement office and the candidate. We will let candidates know as soon as possible when we are no longer considering them for the position.
8. We will keep the ACC placement office informed of the status of each candidate. We will notify the office when we conduct candidate interviews, when we commence and conclude negotiations with any candidate, and when a contract is signed.
9. We will reimburse all travel and related expenses for each cantor invited for an interview.
10. For URJ congregations: We are a member in good standing of the URJ and are current with our MUM dues.
11. The undersigned affirms that he or she has authority to sign this Application for the Congregation, and, on behalf of the Congregation, represents that the responses and information provided are truthful, complete and accurate, and that no material information has been omitted.

On behalf of the Congregation:

SIGNATURE OF PRESIDENT (**PLEASE KEY IN SIGNATURE**) (DATE)

SIGNATURE OF SEARCH CHAIR(S) (**PLEASE KEY IN SIGNATURE**) (DATE)

SIGNATURE OF SENIOR RABBI (**PLEASE KEY IN SIGNATURE**) (DATE)

SIGNATURE OF EXECUTIVE DIRECTOR/ADMINISTRATOR (**PLEASE KEY IN SIGNATURE**) (DATE)

NAME OF CONGREGATION

Note: In order for a congregation to be considered registered for Placement, the ACC Office must have received an electronic copy of this application form (sent to placement@accantors.org) and a paper copy of the application, with an original signature (sent to the Placement Office at the street address listed on the first page).